

Pangburn School District - OPEN POSITION

Child Nutrition Director

Posted: January 7, 2020

Application Deadline: Until Filled

Length of contract: 220 days

Reports to: Superintendent

SUMMARY:

The Child Nutrition Director is the school district employee who administers the district's federal child nutrition program through the interpretation of state and federal regulations with responsibilities for, or supervision of individuals who perform assigned child nutrition area functions. The Child Nutrition Director coordinates and directs the required training for the child nutrition program personnel. This person provides administrative supervision over all child nutrition employees, including managers, and workers.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED certificate
- At least 3 years of relevant food service experience
- Successful completion of state-required Child Maltreatment and background examinations
- Certified as a Child Nutrition Director or become certified within the state required time and maintain that certification for the course of the position.
- Obtain at least 8 hours of food safety training, either within 5 years prior to your starting date or within 30 calendar days of your starting date.

APPLICATION PROCESS:

- *Submit Letter of Interest & Resume*
- *Complete PSD Employment Application (download from PSD website)*
- *Pass Required ADE Background & Maltreatment Checks*

Send application materials to David Rolland, Superintendent. Items may be faxed to 501-728-4514 or emailed to: drolland@pangburnschools.org

For further information, call 501-728-4511.