

School Parent and Family Engagement Plan

Pangburn High School

Facilitator Dutchess Butler

**Plan Review/Revision Date:
9/27/2019**

**District Level Reviewer, Title:
David Rolland, Superintendent**

District Level Approval Date:

Committee Members, Role:

Brandy Gallegly, Social Worker

Dutchess Butler, Counselor

Stephanie Vernon, ELA Facilitator

Jennifer Hutchings, Parent

Morgan King, Teacher

Chris Collett, Principal

Suzanne Louks, Principal

David Wilson, Community Member

Shannon Galyan, GT Coordinator

1: Jointly Developed

Committee members, community members, and parents will meet to develop, review, update, and improve the parent and family engagement plan. The school will survey parents to assess the needs of the community and allow for more parent voice. Parent comments will be submitted to the district if the plan is not satisfactory and further meetings may be scheduled as needed.

2: Annual Title I Meeting

October 3rd 2019 at 4:30, The high school will conduct an annual Title I meeting to inform parents of the requirements of Title I and the school's participation and to inform parents of their rights under Title I.

3: Communications

The school parent and family engagement plan will be available to families online and in the parent center, the document will be provided in the language the parents need. The parent facilitator is Dutchess Butler and can be contacted through the high school office at 501-728-3513.

The information packet will be distributed annually and will include the following:

- ✓ **Description of Parent and Family Engagement plan*
- ✓ **Recommended roles*
- ✓ **Ways for a family to get involved in a variety of roles*
- ✓ **Survey regarding volunteer interests*
- ✓ **Schedule of activities planned throughout the school year*
- ✓ **Regular, two-way, and meaningful system for parents/teachers to communicate*

The plan will be placed online and in the student handbook. Parents will sign saying they have received a copy of the plan summary.

Meetings will be offered that best fit the needs of parents and community. Parents may request meetings that fit their individual needs.

4: School-Parent Compact

The school will jointly develop a school-parent compact. Each student is assigned a mentor that will communicate with the parent regarding the student's progress. The mentor will monitor the student's progress and regularly meet with the student to discuss their progress. Parents will be given access to monitor students' grades and students are given reports weekly. Because it is important for parents, mentors, and students to have the opportunity for meaningful two-way conversations, the school will have two parent-teacher conference nights. Parents may request other meetings as necessary.

Parents are encouraged to volunteer and become active in our school community. A volunteer survey will be given so that we may catalog the areas our community and parents would like to help in. They may do so in a variety of ways such as helping to monitor the lunchrooms, working with the PTO, sharing expertise and hobbies, working community events, and guest speaking.

Our goal is to build and develop a partnership to help children achieve the challenging State academic standards. Staff will have access to the volunteer surveys to help them find great parent resources for their classrooms, this will help ensure that parents are able to help in a variety of roles.

5: Reservation of Funds

The school does not qualify for reservation of funds.

6: Coordination of Services

The school will utilize community resources, such as community leaders, companies, city, and county agencies whenever possible to enhance the instructional program, provide meaningful examples for students, and help students work towards college and career readiness. This includes information provided in the parent center and by our career coach to help students pursue the career or college of their choice. The parent center will also contain resources on parenting and information on other opportunities and resources for families. The school will utilize and support the Parent Teacher Organization and seek their opinion for appropriate decisions. A variety of activities are scheduled throughout the year that will use community resources and strengthen the school programs, practices, and learning such as Alumni/Student ball games, community job fairs, college campus visits, bridge to college program, drug prevention programs, grandparents breakfast, veterans of foreign wars flag program, health clinics, flu clinics, ect.

7: Building Capacity of Parents

To build the capacity of parents the following components have been put in place:

- 1. The PTO meets monthly to provide parents the opportunity to be involved.*
- 2. Parents are given access to the learning management systems utilized by the school. This allows them to see the curriculum for each class.*
- 3. Parents are provided with their student's STAR Reading and STAR math results at the first teacher conference where the teacher will explain the student's current levels.*
- 4. Parents are provided with a report and an explanation of their students' ACTaspire results that are used to measure student achievement. Parents receive this report at PT conferences.*
- 5. During the parent meetings and educational opportunities for the community, the school will provide assistance and instruction to parents of children served by the school in understanding these topics:*
 - ✓ Arkansas Academic Standards*
 - ✓ State and local academic assessments including alternate assessments*
 - ✓ Title I, Part A requirements*
 - ✓ Strategies parents can use to support their child's academic progress*

- ✓ *Partnering with teachers to support their child's academic achievements*
 - ✓ *Incorporating developmentally appropriate learning activities*
 - ✓ *Use of ADE website and tools for parents [<http://www.arkansased.gov>]*
 - ✓ *Assistance with nutritional meal planning and preparation*
6. *The career coach and school counselor will help parents understand how parents of high school students can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities through meetings and information in the parent center.*
 7. *The school will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement. Opportunities and material will be available both in-person and online.*
 8. *The school will promote and support responsible parenting through resources in the community such as counseling services and the parent center.*

8: Building Capacity of School Staff

Each year in accordance with Arkansas law support staff, teachers, and administrators will receive training in Parent and Family Engagement.

1. *Training for mentoring conferences will ensure that parents play an integral role in assisting student learning.*
2. *Training will focus on the impact of that parent contributions have.*
3. *Training will cover how to reach out to, communicate with, and work with parents as equal partners and building ties between the school and home.*
4. *We want to make parents feel welcome. Thus, we provide open-door policies and a parent center with information for parents and students.*
5. *Any parent that needs information in their language may receive it through translated documents or translator if available.*
6. *We love for our parents to be involved, we will respond to parent requests for engagement activities and will collect suggestions for the improvement of our programs. A yearly parent survey will help us respond to the needs of our community.*
7. *The school handbook has the procedures for addressing parent concerns.*