

**PANGBURN SCHOOL DISTRICT  
2019-2020 TITLE I PARENT AND FAMILY ENGAGEMENT PLAN**

**2019-20 PSD Parent and Family Engagement Committee**

David Rolland, Superintendent  
Stacy Hopkins, Federal Programs Coordinator  
Mary Rieck, Elementary Principal  
Sherri Gregson, Elementary Counselor  
Dana Bell, Kindergarten Teacher  
Kelly Davis, PreSchool Teacher  
Nicole Horton, Parent  
Chris Collett, High School Principal  
Dutchess Butler, High School Counselor  
Mikel McCord, Parent  
Nikki King, Volunteer  
Suzanne Louks, Middle School Principal  
Brandy Gallegly , Social Worker  
Angelique Jackson, Teacher  
Beth Bell, Community  
Cleve Treat, Community

The Pangburn School District will support programs, activities and procedures for the engagement of parents and families in all of its schools with Title I, Part A programs, consistent with Section 1116 of the Elementary and Secondary Education Act (ESEA/ESSA). Those programs, activities and procedures will be planned and operated with meaningful consultation and engagement with parents and families of participating children.

The school district will be governed by the following statutory definition of parental and family engagement and expects its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental and family engagement means the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- a. Involve parents and family members in jointly developing the local education agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).
- b. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local education agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders,

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- and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- c. Coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs;
  - d. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying-
    - (i) barriers to greater participation by parents in activities authorized by this section (particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
    - (ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
    - (iii) strategies to support successful school and family interactions;
  - e. Use the findings of such evaluation in subparagraph (d) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies described in this section, and
  - f. Involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local education agency to adequately represent the needs of the population service by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.

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Pangburn School District Title I schools will involve parents and families in the development and implementation of the District's policy and process of school review and improvement through the following goals and strategies.

**Goal 1: The District will foster effective parental and family engagement strategies and support partnerships among schools, parents and families, and the community to improve student achievement. The District and schools will utilize the six types of engagement: parenting, communication, volunteering, student learning, decision making and community collaboration.**

Strategies for reaching the goal:

1. Continue to implement parental and family engagement policy and activities as well as disseminate information to the community to promote parental and family engagement throughout the District, i.e. social media, Remind App, etc.
2. Conduct an annual spring meeting with Parent Engagement Committee to update policy for the next year's Title I, Part A program, school improvement and District parent engagement. (May-June 2020)
3. Coordinate parental and family engagement activities with those of other programs (i.e. Early Childhood, HIPPPY).
4. Ensure that each Title I, Part A school will have a parent and family engagement contact person serving as the Parent Facilitator.
5. Conduct an annual review of the effectiveness of the Title I, Part A parental and family engagement policy and school improvement (May, 2020).
6. Ensure that parents and families of children with disabilities or limited English proficiency have the same access as other parents and families including information in a language and form they understand.
7. Adhere to providing mandatory reports and notices as outlined by Arkansas state regulations - Act 1373 and Act 2243/1307.
8. Assist parents and schools in the development of Student Success Plans.

**Goal 2: The District will provide coordination, technical assistance, and other support necessary to assist participating Title I, Part A schools in planning and implementing effective parental and family engagement.**

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Strategies for reaching the goal:

1. Conduct ongoing site visits to observe parental and family engagement practices.
2. Provide materials and training not otherwise available to assist parents and families in supporting their child's academic achievement.
3. Enhance awareness and skills of teachers, pupil services personnel, principals, and staff in reaching out to, communicating with, and working with parents and families as equal partners.
4. Ensure, to the extent possible, that information is sent home in a language and form parents and families can understand.
5. Provide information on adult literacy training available in the community.
6. Monitor schools to ensure that each school performs the following tasks:
  - a. Utilizes compliance checklist to ensure the required components are implemented.
  - b. Updates the parental and family engagement policy.
  - c. Offers flexible meeting times.
  - d. Provides information to parents and families about the school's program, including parent and family information guides.
  - e. Develops and uses a School Parent and Family Compact.
    - i. The compact will discuss how parents, families, teachers, students and administrators will work collaboratively to improve the academic achievement of the student.
  - f. Supports the importance of the role of parents and families in setting high expectations for their child's performance, motivating students to achieve, and asking the right questions regarding what is happening at school.
  - g. Involves parents and families on committees as participants in decision-making capacities.
  - h. Provides families in transition the necessary information to support their child's well-being. (Brandy Gallegly, Social Worker, 501-728-4912, [bgallegly@pangburnschools.org](mailto:bgallegly@pangburnschools.org))
  - i. Offer all interested parties meaningful volunteer opportunities and provide any necessary information, screening, and/or training is required for specific volunteer placements.
7. Reinforce parenting skills to support the academic skills and their application in real-life situations.
8. Encourage parent and family involvement through volunteerism by providing information and/or training to school staff in effective ways of utilizing family members as volunteers.

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Educate staff and volunteers of the policies and guidelines set forth by the Pangburn School District to encourage mutually satisfying, safe, and productive support system for students and schools.

9. Encourage parent and family participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as mornings and evenings, in order to maximize the opportunities for parents and families to participate in school-related activities.
10. Convene annual school meetings to inform parents and families of their school's participation in the development of the parental and family engagement policy and their right to be involved.
11. Provide families in transition the necessary information to support their child's well-being.

**Goal 3: The District will build the school's capacity for strong parental and family engagement.**

Strategies for reaching the goal:

1. Provide information to participating parents and families in such areas as national, state, and local education goals, including parent's rights as defined in Title I, Part A.
2. Assist in the development of parent and family engagement activities at each school.
3. Encourage the formation of partnerships between schools, local parents, and family engagement organizations that include a role for parents and families.
4. Provide resources for parents and families to learn about child development, child-rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents and families through an annual survey to improve school effectiveness.
6. Approve reasonable and necessary expenses associated with parental and family engagement activities.
7. Provide any reasonable support for parental and family engagement at the request of participating Title I, Part A parents.
8. Distribute information regarding the Title I Parent and Family Engagement Plan through website, meetings, and District communications.
9. Collaborate with community partnerships to provide incentives to increase parent and family engagement.

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10. Collaborate with the District Administration to broaden and provide appealing advertisement regarding parent and family engagement activities.

**Goal 4: The District will conduct, with the engagement of parents and families, ongoing evaluations of the content and effectiveness of the parental and family engagement policy as it relates to strategies for increasing parental and family participation and identifying barriers to greater parent and family participation.**

Strategies for reaching the goal:

1. Survey parents and families annually, including questions to identify barriers to parental and family engagement.
2. Provide an opportunity for parents and families to assist in the development of the evaluation procedures, including analysis of data collected.
3. Develop procedures for collecting parent and family participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the year.
4. Use findings from evaluation processes to:
  - a. Make recommendations to each participating school for parent and family engagement policy revisions.
  - b. Provide suggestions for designing school improvement policies, as they relate to parental and family engagement.
5. Develop and disseminate an annual parent and family activity evaluation report to share upon request with stakeholders.

**Goal 5: The District will involve parents in the joint development of the District Title I Application under Section 1112 (ACSIP). Contact Persons: Stacy Hopkins (501-728-4511), [stacy.hopkins@pangburnschools.org](mailto:stacy.hopkins@pangburnschools.org); and the Parent and Family Engagement Committee.**

Strategies for reaching goal:

1. Recruit parents to serve on District ACSIP Committee to develop the Title I Application.
  - a. Parents may be selected from and by a core group of parents who are members of the Title I Parental and Family Engagement Committee.
  - b. Selected parent(s) will meet with the district team and share information with the Title I Parental and Family Engagement Committee. The selected parent(s) will also share parent concerns about school improvement with the district leadership team.

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2. Involve parents and families in understanding strategies for assisting students identified as low achievers.
  - a. Provide information and workshops regarding core subject interventions for students.
  - b. Provide information and resources regarding curriculum and career readiness that are utilized throughout the district.
3. Provide information to parents and families regarding the selection process of resource materials to be purchased by utilizing Title I funds.
  - a. Provide information regarding how the district distributes the Title I allocation to the Title I schools.
  - b. Provide examples of grade level materials provided to the school parent and family center for workshops.
  - c. Meet with the PSD Parent and Family Engagement Committee each semester regarding purchases made with Title I funds.
4. Involve parents and families in District workshops regarding classroom strategies for identified students.
  - a. Provide information regarding technology available to students.
  - b. Provide information to parents and families regarding college and career opportunities for students.
  - c. Provide parents and families with information and resources regarding grade level transitions.
  - d. Assist parents with understanding Student Success Plans.