

# PANGBURN SCHOOL DISTRICT

## BOARD OF EDUCATION

July 10, 2017

6:00 P.M.

### **CALL TO ORDER**

Meeting was called to order by President Mikel McCord.

### **CHECKING OF ROLL**

All members present

Pledge of Allegiance

Moment of Silence

School Board President, Mikel McCord presented Dr. Berryhill with a plaque for her 6 years of service to the Pangburn School District serving as Superintendent. Dr. Berryhill will be stepping down from her current position to work with the District in a part time capacity.

### **MINUTES**

Mr. Rolland recommended that the Board approve the minutes from the regular June board meeting. Trey Reaper moved to approve the recommendation. Lori Huggins seconded, motion carried 5-0 (6:26 p.m.).

### **FINANCIAL STATEMENTS**

The financial statements for June were not available at this time. They will be provided for approval at the regular August meeting.

### **DISTRICT REPORTS**

#### Employee Benefits

AFPlan Serv (a division of American Fidelity) terminated their 403(b) plan administrative services with the District. Due to this cancellation, Mr. Rolland recommended that the Board approve a 403(b) retirement plan adoption agreement with The Omni Group, Inc. (a subsidiary of Educational Benefits Services). This adoption agreement will become effective retroactively as of June 16, 2017. Mark Flint moved to approve the recommendation, Nikki King seconded. Motion carried 5-0 (6:29 p.m.).

### **CAMPUS/DEPARTMENT UPDATES**

Transportation Procedures/MVR Release Forms

Mr. Rolland recommended that the Board approve the following procedure for Teachers/Sponsors taking six or less students on a trip. The recommendation would retroactively become effective July 1, 2017.

“The district will be allowed to request and review the Motor Vehicle Report (MVR) for any district employee that will be transporting students in a school vehicle. This will be on a voluntary basis. Any approved trip with six or fewer students will be eligible to take a school vehicle instead of a school bus if the Teacher/Sponsor has completed the MVR Release Form and the Transportation Director has reviewed the MVR and approved”.

In the case that a Teacher/Sponsor is taking 6 or less students but would rather use a school bus and driver for a trip, the class or club would be responsible for the hourly rate of the driver and mileage rate set by the state for the current year for the amount of miles driven for the trip.

The following are what the state considers serious traffic violations reported on an MVR that can suspend an employee from driving a school vehicle:

- Excessive Speed (15 or more over the Speed Limit)
- Reckless Driving
- Improper Lane Change
- Following Too Close
- A Violation Resulting in a Fatality
- Driving Without the Proper Class License
- Driving Without the Proper Endorsements
- Driving While Using a Cell Phone
- Conviction of DWI or DUI”

The Transportation Director will run MVR's twice a year. Lori Huggins moved to approve the procedure, Nikki King seconded. Motion carried 5-0 (6:35 p.m.).

### Maintenance

Aaron Russell gave the Board an update on all the projects that have been completed over the summer, and projects that are still in process.

### **NEW BUSINESS**

#### Student Handbook Changes

Mr. Rolland recommended seventeen (17) Student Handbook policy changes. (A copy of the updated student handbook will be available on the District's website. Changes to the policies are available with this original document). Trey Reaper moved to approve the recommendation, Lori Huggins seconded. Motion carried 5-0 (6:48 p.m.).

#### Special Ed Statement of Intent

Mr. Rolland recommended that the Board approve the following Special Education Statement of Intent: “On May 31, 2017 the Pangburn School Board adopted Special Education and Related Services; Procedural Requirements and Program Standards, and Special Education Eligibility Criteria and Program Guidelines for Children with Disabilities, Ages 3-21, and subsequent rules and regulations adopted by the State Board of Education, as regulations for the administration of the special education program”.

Nikki King moved to approve the recommendation, seconded by Mark Flint. Motion passed 5-0 (6:49 p.m.).

Student Transfers

Mr. Rolland recommended that the Board approve the transfer of Faelan Marie Evans out of the Pangburn School District and into the Heber Springs School District. Nikki King moved to approve the recommendation, Lori Huggins seconded. Motion passed 5-0 (6:53 p.m.).

Mr. Rolland recommended the approval of the required PSD 2017 Board Member Election Resolution for the Non-polling voting site for the upcoming school elections. Only one citizen will be on the ballot as well as no changes occurred in the District's tax millage rates. Early voting and will be available in both White & Cleburne counties; with early voting dates stipulated by the county clerk office. (A copy of the resolution is attached to meeting minutes). Trey Reaper moved to approve the resolution, Mark Flint seconded. Motion carried 5-0. 6:52 p.m.

**PERSONNEL**

The Board entered into executive session at 6:54p.m.

The Board reconvened at 7:23 p.m.

There were no actions taken resulting from the executive session.

Board President Mikel McCord entertained a motion to adjourn. Lori Huggins moved to approve the motion, Nikki King seconded. Motion carried 5-0 (7:24 p.m.). Meeting adjourned.

Due to school starting on August 14, the next Board Meeting will be held August 21, 2017.

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Signed – Secretary

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Signed – President

**MEMBERS PRESENT:**

Mikel McCord, President  
Mark Flint, Vice-President  
Nikki King, Secretary  
Trey Reaper  
Lori Huggins

**OTHERS PRESENT:**

Dr. Kathy Berryhill  
Stephany Baker  
David Rolland

Jackie Cates  
Suzanne Louks  
Aaron Russell  
Chris Collett  
David McKee  
Sheila Tharp  
Jackie Martin (SunTimes)